

TENDER DOCUMENT FOR SUPPLY OF MEDICAL BOOKS & JOURNALS



Government of West Bengal

Department of Health & Family Welfare

OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital

241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.in, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com



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Memo No. : MRBH/1135

Date: 20/07/19

NOTICE

**NOTICE INVITING E-TENDER FOR SUPPLY OF MEDICAL BOOKS AND JOURNALS FOR DNB AT
M R BANGUR HOSPITAL**

(Submission of Bid through NIC e-tender portal wbtenders.gov.in)

The Superintendent of M R Bangur Hospital having its office at 241, DPS Road, Kolkata-33 is going for e-tender on behalf of the Dept. of H&FW, Govt. of West Bengal for obtaining the rate of Medical Books and Medical Journals (Indian & Foreign) as per list attached. Necessary earnest money to be submitted for participation in the Tender through Demand Draft/ Pay Order is appended in the table below:

SI No	General Terms & Conditions	As per Annexure – I
01.	Tender Documents	Tender documents can be downloaded from www.wbtenders.gov.in or departmental website www.wbhealth.gov.in
02.	Earnest Money Deposit	Rs 5000.00 Earnest Money shall be in the form of Demand Draft in favour of "The Superintendent, M R Bangur Hospital"
03.	Tender Schedule	
	Date of uploading of N.I.T. Documents (online) from this end	20.07.2019
	Bid Submission starting (On line)	22.07.2019 AT 9.00 AM
	Bid Submission closing (On line)	29.07.2019 AT 6.55 PM
	Last Date of submission of original copies along with Earnest Money Deposit (Hard Copy)	30.07.2019 UPTO 4.00 PM
	Bid opening (Bid A)	01.08.2019 AT 1.00 PM
	Date & Place for opening of Financial Proposal (Bid B) (Online)	(To be notified later)

Superintendent

M R Bangur Hospital, Kolkata

ANNEXURE – A

SI No	Particulars	
01.	Name of the Company / Organisation	
02.	Registered Office Address & Complete Postal Address	
03.	Telephone, FAX & email address	
04.	Type of Organization/ Firm (Proprietary/Partnership/Pvt Ltd/ Public Ltd) **(Tenderer has to provide relevant documents establishing the fact that they are partnership/joint/limited company)	
05.	Experience in business (In number of years)	
06.	GST Registration Number	
07.	PAN Number	
08.	Details of Earnest Money (DD No., bank details etc.)	

Signature of the bidder with seal

Name & full address of tenderer

M/s. _____

Phone Nos. _____

E-mail _____

ANNEXURE – B

Check list of documents to be enclosed

Following check list confirming the enclosures provided in the tender shall be provided along with technical bid

Sl No	Description	Enclosed (Yes / No)
01.	Registration certificate of the company issued under the company Act or by any other competent authority in the case of proprietary Partnership firm, etc.	
02.	GST Registration Certificate	
03.	Copy of PAN	
04.	Self certificate that the bidder has never been black listed by any of Government Departments or any other Agency/establishment	
05.	DDs towards earnest money deposit (EMD)	
06.	Credentials	
07.	Purchaser List	
08.	Trade License	
09.	Profession Tax	
10.	Income Tax Return for 3 Yrs	
11.	P/L & Balance Sheet for 03 Yrs	

Note: The tender of the bidders which do not comply with the enclosures as per Annexure-A may summarily be rejected

Signature of the bidder with seal

Name & full address of tenderer

M/s. _____

Phone Nos. _____

E-mail _____

SUBMISSION OF THE TENDERS

The tender is to be submitted in a two Bid System.

[A] Technical Bid:

(a). Statutory Cover Containing the following documents:

1. COVER "A":

One folder for earnest money deposit with copy of the Demand draft/Pay order should be uploaded. Local SSI(s) / MSME should upload certificate of registration/EM II for claiming EMD exemption.

(SINGLE FILE MULTIPLE PAGE SCANNED)

Essential Requirements of the Tendering Firm for participation shall contain all papers related to the essential requirements of the Bidder for participation in the tender viz.

"BID A": PART I

A	Copy of Demand Draft/Pay order of Rs 5,000/-(Rs Five Thousand only) in favor of 'Superintendent, M R Bangur Hospital', Kolkata submitted as Earnest Money for the whole tender.
B	CHECKLIST in the prescribed format
C	Annexure -A

"BID A": PART II

NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

Sn	Category	Sub Category	Sub Category Description
A.	Certificates	A1. Certificates	PAN Card of the authorized signatory
			Professional Tax Registration certificate
			GST Registration Certificate
B.	COMPANY DETAILS	B1. COMPANY DETAILS	Trade License
			Registration with Registrar of Companies/ Partnership Deed (If applicable)
C.	CREDENTIAL	C1: Credential 1	Credential certificate from Purchasers

		C2 : Credential 2	LIST OF PURCHASERS
D.	FINANCIAL INFO	PAYMENT CERTIFICATE 1	Income Tax Returns submitted for the year 2016-17
			Income Tax Returns submitted for the year 2017-18
			Income Tax Returns submitted for the year 2018-19
		D1. P/L & BALANCE SHEET	1. P/L & Balance sheet 2016-17
			2. P/L & Balance sheet 2017-18
			3. P/L & Balance sheet 2018-19

2. COVER "B":

BID "B"

[B] FINANCIAL BID "B" :

(i) BOQ for INR (in excel sheet)

The folder as "Financial Bid" shall contain base price of the articles including cost of packing, freight charges, delivery charges, GST, and other Govt. taxes(if any) to be shown separately in the Bill of Quantities.

The appropriate % of GST or other taxes as claimed by the bidder would be applicable as per prevailing Govt. order.

The bidders are required to submit the hard copies of Bid A as per schedule more clearly described in the time line along with Earnest Money Deposit (EMD) in separate packets. Submission of hard copy of Bid A to the office of the Superintendent, M R Bangur Hospital is for reference only while examining the technical bid on line and will not be treated as substitute for on line submission.

Submission of hard copy of "Bid B" is totally prohibited and only be submitted on line through wbtenders.gov.in portal.

Evaluation of the tenders

During the tender evaluation process on line, the "Bid A" will be opened first. The Bidder who has qualified the essential & other requirements will be identified and only their "Bid B" i.e. Financial bid will be opened. The "Bid B" of those Bidder failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Bidder offering the item found suitable and as being as per the tender specifications will only be selected.

The Bidder who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

The "Bid B" (Financial Bids) of only these Bidders passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and Profit & Loss Accounts of the Bidder for the last three years i.e. for the year 2016-17, 2017-18 & 2018-19.

If found suitable in the context of above pre qualification etc, the Bidder quoting the highest discount rate will be considered as successful.

GENERAL TERMS & CONDITIONS

(Annexure – I)

01. Tender shall remain open for acceptance for a period of 120 days from the date of opening of Tender.
02. Tenderer should quote the rate of discount (in percentage) offered on publishers' printed rate. The TIA is not bound to accept the highest discount or any other tender and also reserve the right of rejecting all or any of the tender without assigning any reason thereof.
03. The current bank exchange rate (TT Selling Rate) on the date of purchase order for Medical Books shall be used for conversion of foreign currencies. All payment will be made in Indian Rupees only.
04. Net payable price will be publishers' printed price or (in case of price in foreign currency) equivalent price in INR minus discount offered.
05. The invoice raised against supply should bear certificate from the supplier that Medical Books and Journal of latest edition is supplied and the price has been charged correctly in accordance with the price list of the publishers.
06. The Medical Books available in India will be supplied within 30 days from the receipt of the purchase order. In case foreign books supplies should be completed within 45 days from the receipt of purchase order. Delivery will be made at DNB, M R Bangur Hospital, 241 Desh pran Sashmal Road, Kolkata – 700 033 without charging any delivery cost.
07. Medical Journals should be supplied within 30 days from the date of publication.
08. Medical Books and Journals will be accepted only after the inspection by the Librarian/concerned authority.
09. The Bid E.M.D. will be forfeited if :
 - a. The bidder withdraws his bid during the period of bid validity.
 - b. The successful bidder fails or refuses to honour his/her/their own quoted prices for the specified services or part thereof.
10. All rights are reserved with The Superintendent, M R Bangur Hospital, Tollygunge, Kolkata to accept or reject all the Tender without assigning any reasons thereof.
11. Conditional or incomplete tenders will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the tenderer.
12. Payment shall be released to the firm within 15 days from the date of successful delivery, demonstration and commissioning of the machine and submission of invoice along with warranty card.

13. The Superintendent, M R Bangur Hospital bears the legal and financial responsibility of any litigation arises in the tender procedure.
14. PENALTY CLAUSE: In case of any delay in delivery of the items within the time period as agreed upon, M R Bangur Hospital shall have the right to charge penalty for late delivery @ 5% of the contract value per week.
15. While all efforts have been made to avoid errors in the drafting of the tender documents. The bidder is advised to check the same carefully. No Claim on account of any error detected in the tender documents shall be entertained.
16. Attested copies of the articles of Association and Memorandum of Association in r/o Company and by laws in case of Cooperative societies, Partnership deed in case of partnership firm. In case, the bidder is a proprietorship firm, an affidavit is to be submitted certifying that he/she is a sole proprietor.
17. The purchase order will be issued based upon the requisition from the concerned department. The tendering authority bears no obligation to issue purchase order.

10/20/2019
Superintendent
M R Bangur Hospital, Kolkata

LIST OF BOOKS

SL NO.	BOOKS NAME	AUTHOR'S NAME	PUBLISHER	EDITION
1	HAMILTON BAILEY'S DEMONSTRATIONS OF PHYSICAL SIGNS IN CLINICAL	LUMLEY	CRC	19TH/ EDI 2016
2	SHACKELFORD'S SURGERY OF THE ALIMENTARY TRACT, 2 VOLUME SET	YEO	ELSEVIER	8/E, 2018
3	MAINGOT'S ABDOMINAL OPERATIONS	ZINNER	MGH	13TH/2013
4	BAILEY & LOVE SHORT PRACTICE OF SURGERY	WILLIAM	CRC PRESS	27TH/ 2018
5	CAMPBELL-WALSH UROLOGY, 4 VOLUME SET, INTERNATIONAL EDITION	WEIN	ELSEVIER	11TH/2015
6	KIRK'S BASIC SURGICAL TECHNIQUES	MYINT	ELSEVIER	17TH/2018
7	RECENT ADVANCES IN SURGERY-39	HARGEST	JAYPEE	1ST/ 2018
8	RECENT ADVANCES IN SURGERY-VOL.13	GUPTA, PUNEET	JAYPEE	1ST/ 2013
9	ROSHAN LAL GUPTA'S RECENT ADVANCES IN SURGERY - VOL.14	PUNEET	JAYPEE	1ST/2016
10	ROSHAN LAL GUPTA'S RECENT ADVANCES IN SURGERY - VOL.15	PUNEET	JAYPEE	1ST/2018
11	ART OF LAPROSCOPIC SURGERY: TEXT BOOK AND ATLAS - (2 VOLS.)	PALANIVELU	JAYPEE	1ST/2005
12	PARKS PEDIATRI CARDIOLOGY FOR PRACTITIONERS	PARK	ELSEVIER	6TH/ 2014
13	NELSON TEXTBOOK OF PEDIATRICS	LKLIEGMANN	ELSEVIER	1ST SAE/ 2015
14	SWAIMAN'S PEDIATRIC NEUROLOGY: PRINCIPLES AND PRACTICE	SWAIMAN	ELSEVIER	6E/2017
15	PAEDIATRIC NEPHROLOGY	SRIVASTAVA, BAGGA	JAYPEE	6E/2016
16	IAP TEXTBOOK OF PAEDIATRICS	PARTHASARATHY	JAYPEE	6E/2016
17	PARK'S TEXT BOOK OF PREVENTIVE AND SOCIAL MEDICINE	K. PARK	BHANOT	25TH/2019
18	PG TEXTBOOK OF PAEDIATRICS (SET IN 3 VOLS)	GUPTA	JAYPEE	2/E, 2018
19	GLOTHERTY AND STARK'S MANUAL OF NEONATAL CARE	FICHENWALD	WKL	8/E, 2017
20	CLINICAL METHODS IN PEDIATRICS	PIYUSH GUPTA	CBS	4/E, 2014

21	MEDICAL EMERGENCIES IN CHILDREN	MEHARBAN SINGH	CBS	5/E, 2016
22	CARE OF THE NEW BORN	MEHARBAN SINGH	CBS	8/E, 2017
23	WINTROBES CLINICAL HEMATOLOGY	GREER	WKL	14/E, 2018
24	MANSON'S TROPICAL DISEASES	FARRAR	ELSEVIER	23/E, 2014
25	ILLINGWORTHS DEVELOPMENT OF THE INFANT AND THE YOUNG CHILD (ADAPTATION)	NAIR	ELSEVIER	10/E, 2012
26	BRAUNWALD'S HEART DISEASE: A TEXT BOOK OF CARDIOVASCULAR MEDICINE	ZIPES	ELSEVIER	11 TH , 2018
27	BRENNER AND RECTOR'S THE KIDNEY, (2 VOLUME SET)	SKORECKI	ELSEVIER	10/E, 2015
28	WILLIAMS TEXTBOOK OF ENDOCRINOLOGY	MELMED	ELSEVIER	13/E, 2016
29	SLEISENGER AND FORDTRAN'S GASTROINTESTINAL AND LIVER DISEASE, SET IN 2 VOLUME	FELDMAN	ELSEVIER	10/E, 2015
30	Williams Obstetrics, 25th Edition	F. Gary Cunningham	TMH	25/E, 2018
31	High-Risk Pregnancy, SET IN 2 VOLUME	David James	CAMBRIDGE	5/E, 2018
32	Munro Kerr's Operative Obstetrics 13th Edition	Sabaratnam Arulkumaran Michael Robson	ELSEVIER	13/E, 2019
33	Dewhurst's Textbook of Obstetrics & Gynaecology	D. KEITH EDMONDS	WILEY	9/E, 2018
34	Management of Acute Obstetric Emergencies: Female Pelvic Surgery Video Atlas Series (Female Pelvic Video Surgery Atlas Series)	Baha M. Sibai MD	ELSEVIER	
35	Creasy and Resnik's Maternal-Fetal Medicine: Principles and Practice	Resnik MD, Robert	ELSEVIER	8/E, 2018
36	Callen's Ultrasonography in Obstetrics and Gynaecology	Mary E Norton MD	ELSEVIER	6/E, 2016
37	Berek & Novak's Gynaecology	Berek	WOLTERS	15/E, 2012
38	BONNEY'S GYNAECOLOGICAL SURGERY	Tito Lopes	WILEY	12/E, 2018
39	Textbook of Female Urology and Urogynecology - Two-Volume Set (2 Vol Set)	Linda Cardozo and David Staskin	CRC Press	4/E, 2016
40	Clinical Gynaecologic Oncology	Philip DiSaia	ELSEVIER	9/E, 2017
41	Berek and Hacker's Gynaecologic Oncology Berek and Hacker's Gynaecologic Oncology	Jonathan S. Berek	WOLTERS	6/E, 2014

LIST OF JOURNALS

SL NO.	JOURNALS NAME	FREQ.	DEPTT.
1	MEDICAL CLINICS OF NORTH AMERICA	6	GENERAL MEDICINE
2	NEW ENGLAND JOURNAL OF MEDICINE	51	GENERAL MEDICINE
3	INDIAN JOURNAL OF EMERGENCY	6	GENERAL MEDICINE
4	Journal of the Association of Physicians of India(JAPI)	12	GENERAL MEDICINE
5	Pediatrics clinics of North America	6	PEDIATRICS
6	INDIAN JOURNAL OF PEDIATRICS	12	PEDIATRICS
7	ASIAN JOURNAL OF PEDIATRIC PRACTICE (IJCP)	4	PEDIATRICS
8	SURGICAL CLINICS OF NORTH AMERICA	6	GENERAL SURGERY
9	INDIAN JOURNAL OF SURGERY	6	GENERAL SURGERY
10	NEW INDIAN JOURNAL OF SURGERY	12	GENERAL SURGERY
11	International Journal of Gynaecology & Obstetrics	4	GYNEACOLOGY & OBSTETRICS
12	Journal of Obstetrics and Gynaecology of India (FOGSI)	6	GYNEACOLOGY & OBSTETRICS
13	IJOGR-Indian Journal of Obstetrics and Gynaecology Research	6	GYNEACOLOGY & OBSTETRICS